

Completing and Submitting Your Quiz

At the bottom of your quiz or exam, you will see two buttons: “Save without submitting” and “Submit all and finish.” If your quiz has a number of pages, you will see these buttons at the bottom of each page.

Click “**Save without submitting**” to save your answers **while you continue to work on the quiz**. This will ensure that your answers are stored in the system in case of technical trouble.

You can save without submitting as many times as you like.



When you have **completed** your exam, you **MUST** click “**Submit all and finish**” to close the exam and to submit it for grading.

Viewing Your Quiz Results

Although instructors control when and if you can view your results, typically after your quiz is closed and your instructor has graded any essay questions, you can view your grade and comments:

1. Click on the **Quizzes link** in the Activity block on the course homepage.
2. Click on the **appropriate quiz** in the list

Week	Name	Quiz closes	Best grade	Feedback
6	Quiz (25%)	Friday, 22 February 2008, 11:55 PM	23.5 / 25	

3. Click on either the **Attempt #** or the **Grade** to view the quiz results and instructor comments.

This quiz closed on Friday, 22 February 2008, 11:55 PM

Attempt	Completed	Marks / 50	Grade / 25
#1	Thursday, 14 February 2008, 08:45 PM	47	23.5



In a timed exam:

One of the most important things to remember is to “Submit all and Finish” ***before*** the **time runs out** on your quiz.

Whatever has not been saved when the time runs out **will be lost**. Saving your answers as you go along (maybe every few questions, or after every essay question) will also be useful in case something goes wrong with your browser.